

BOARD OF SUPERVISORS

Brown County



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HUMAN SERVICES COMMITTEE

Patrick Evans, Chair

Steve Fewell, Vice Chair

Julie Knier, Patrick Moynihan Jr., Pat La Violette

Tom Lund, Jesse Brunette

HUMAN SERVICES COMMITTEE

Wednesday, March 24, 2010

6:00 p.m.

**Room 200, Northern Building
305 E. Walnut Street, Green Bay**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of February 24, 2010.

Comments from Public

Report from Human Services Chair, Patrick Evans

1. Review Minutes of:
 - a. Aging & Disability Resource Center Board (February 25, 2010).
 - b. Community Options Program Planning Committee (February 22, 2010).
 - c. Veterans' Recognition Subcommittee (March 9, 2010).

Communications

2. Communication from Supervisor Scray re: Review Brown County requirements of ID when applying for any Social Services from the County. Discuss the possibility of making Brown County requirements of ID stricter to prevent fraud. (Held from February Meeting.)
3. Communication from Supervisor Evans re: To address concerns with the Brown County Sheriff's Department and local Law Enforcement Agencies on the EM-1 placement of patients as it relates to the Crisis Center and the Community Treatment Center. Additionally to develop a county-wide plan for all Law Enforcement Agencies to abide by with accordance to enhanced safety and efficiency procedures. (Held from February Meeting.)

4. Communication from Supervisor Lund re: To rename a portion of the Brown County Community Treatment Center in honor of Barbara Bauer, a long-time advocate for mental health care reform. (Held from February Meeting.)
5. Communication from Supervisor Nicholson re: Review the cost of savings of Adult Family Homes. (Held from February Meeting.)

Human Services Dept.

6. Director's Report.
7. Recommendations Regarding Memorials at CTC.
8. Family Care Update.
9. Community Treatment Center Update.
10. Community Treatment Center Statistics.
11. Bellin Psychiatric Monthly Report.
12. Approval for New Non-Continuous Vendor.
13. Request for New Vendor Contract.
14. Monthly Contract Update.
15. Financial Report for Community Programs. (Provided at meeting.)
16. Financial Report for Community Treatment Center. (Provided at meeting.)

Aging & Disability Resource Center – No Agenda Items.

Health Dept. – No Agenda Items.

Syble Hopp School – No Agenda Items.

Veterans Dept. – No Agenda Items.

Other

17. Audit of Bills.
18. Such other Matters as Authorized by Law.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, February 24, 2010, in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: Pat Evans-Chair, Jesse Brunette, Steve Fewell, Julie Knier, Pat LaViolette, Tom Lund, Pat Moynihan.

Excused:

Also Present: Sunny Archambault, Kathy Deniel, Judy Friederichs, Tom Hinz, Jenny Hoffman, John Machnik, Mary Scray, Jayme Sellen, Brian Shoup, Kay Smet.
Lisa Bohl, Melia Everhart, Bill LaBine, Adna Meyerhofer, Crystal Smith, Helen Smits, Bev VanDeurzen, Tony Walter, Other Interested Parties.

I. **Call Meeting to Order:**

The meeting was called to order by Chair Evans at 6:03 p.m.

II. **Approve/Modify Agenda:**

Motion made by Supervisor Lund and seconded by Supervisor Brunette to move Item No. 4 ahead of Item No. 2. MOTION APPROVED UNANIMOUSLY.

III **Approve/Modify Minutes of January 27, 2010:**

Motion made by Supervisor Moynihan and seconded by Supervisor Lund to approve. MOTION APPROVED UNANIMOUSLY.

Comments from Public:

Helen Smits, 519 Ethel Avenue, Green Bay: Ms. Smits stated that she is a member of the Human Services Board and that she is speaking in support of naming the Community Treatment Center the Barbara Rose Bauer Treatment Center. She said Ms. Bauer spent almost her entire career working at the Treatment Center and has been very active in the community even after her retirement. She opined that Ms. Bauer's lifetime of service deserves just as much honor as some who work in more lucrative positions.

Judy Friederichs, 1540 Russell Street, Green Bay: Ms. Friederichs said she is speaking on behalf of Barbara Bauer. Ms. Friederichs added that Ms. Bauer was a strong advocate of mental health parity and trying to make certain that those with mental health issues would have insurance coverage. Ms. Friederichs said Ms. Bauer also authored a couple of books about taking care of individuals with mental health issues.

Report from Human Services Chair, Patrick Evans: None.

1. **Review Minutes of:**

- a. **Aging & Disability Resource Center Board (January 28, 2010)**
- b. **Children with Disabilities Education Board (January 27, 2010)**
- c. **Community Program Planning Committee (January 25, 2010)**
- d. **Veterans' Recognition Subcommittee (February 9, 2010)**

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Motion made by Supervisor Moynihan and seconded by Supervisor LaViolette to receive and place on file Items 1a through 1d. MOTION APPROVED UNANIMOUSLY.

(Item No. 4 taken next.)

Communications

2. **Communication from Supervisor Scray re: Review Brown County requirements of ID when applying for any Social Services from the County. Discuss the possibility of making Brown County requirements of ID stricter to prevent fraud (Held from January Meeting.):**

Supervisor Scray reported that a meeting was held last week to discuss this issue. She stated that the three biggest problems are: (1) verifying that the I.D. given is the person present; (2) verifying whether or not others live in a household and provide undocumented income; and (3) the issue of over-verifying. Concerning the Veridocs scanner, she said other Brown County departments will be contacted to learn if the scanner could be used by different departments as well. Ms. Scray stated that she has been very impressed with all involved.

Supervisor Fewell expressed concern that steps not be taken that would jeopardize Federal funding, to which Supervisor Scray stated that those involved are very cognizant of this.

Supervisor Lund said he applauds what Supervisor Scray and Director Shoup are doing; and said this would only be a benefit to the Federal government. This would be a means to make certain that those receiving Federal funding are legitimately entitled to the funding. He added that if every county did this, it would save a lot of money for the Federal government; and opined that this should be a model for what counties are doing nationwide.

Motion made by Supervisor Moynihan and seconded by Supervisor Lund to hold for 1 month. MOTION APPROVED UNANIMOUSLY.

3. **Communication from Supervisor Evans re: To address concerns with the Brown County Sheriff's Department and local Law Enforcement Agencies on the EM-1 placement of patients as it relates to the Crisis Center and the Community Treatment Center. Additionally to develop a county-wide plan for all Law Enforcement Agencies to abide by with accordance to enhanced safety and efficiency procedures (Held from January Meeting.):**

Director Shoup reported that he met with Tom Martin, Family Services President & CEO, recently to follow up on the issue of assessments performed by the Family Services Crisis Center. Director Shoup recommended that two locations be designated as needed to perform the assessments: For the law enforcement agencies and municipalities that have difficulty with transportation, the assessments could be performed by Crisis Center staff at the CTC; and for others, assessments could be performed at the Family Services Crisis Center.

Director Shoup stated that he expects to meet with John Luetscher, Corporation Counsel, next week to learn the status of the objections raised by the City of Green Bay attorneys.

Motion made by Supervisor LaViolette and seconded by Supervisor Brunette to put on next month's agenda. MOTION APPROVED UNANIMOUSLY.

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(Item 4b was taken next.)

4. **Communication from Supervisor Lund re: To rename a portion of the Brown County Community Treatment Center in honor of Barbara Bauer, a long-time advocate for mental health care reform:**

Supervisor Lund stated that he had the pleasure of working with Ms. Bauer on the Humans Services Board for 7 years and that he does not think anyone in this community has done more for mental health advocacy than Ms. Bauer has. He said Ms. Bauer worked at the Brown County Mental Health Center for many years and was one reason the facility has such a good reputation. He opined that at the very least a portion of the CTC could be renamed in honor of her memory and suggested the Chapel area as a possibility.

Supervisor LaViolette stated that she was fortunate to know Barbara Bauer; and Supervisor LaViolette opined that everything said about Ms. Bauer is true and much more. She added that Ms. Bauer should be recognized and honored.

Supervisor Lund stated that he would like to work with Brian Shoup, Director of Human Services, and Tom Hinz, County Executive, concerning this matter.

Supervisor Fewell said he thinks there is some validity in establishing criteria for naming buildings and sections of buildings. He emphasized that he does not want the criteria to be limited to finances and those who can contribute great amounts of money. He added that Ms. Bauer was a tremendous advocate for mental health issues and that he could not recall anyone who has put more energy, time, or life work into this.

Motion made by Supervisor LaViolette and seconded by Supervisor Lund to refer this back to the Director of Human Services to come back next month with a plan as to how portions of buildings could be named after individuals.
MOTION APPROVED UNANIMOUSLY.

(Item No. 2 taken next.)

#4a. **Communication from Supervisor Nicholson re: Review the cost of savings of Adult Family Homes:**

Supervisor Nicholson introduced a constituent to the Committee.

Lloyd Adams, 425 Abrams Street, Green Bay—Mr. Adams stated that he has had a State-licensed, four-bed, adult family home for approximately 8 years. He said for the past 1½ years he has only been able to house 2 people and does not understand why he is not getting referrals. Mr. Adams said his frustration stems from the fact that he has learned that Brown County has more corporate CBRF's (Community Based Residential Facility) and corporate adult family homes, which cost Brown County approximately twice as much. He asked why the corporate facilities continue to be filled when he knows some individuals could be housed in less restrictive environments.

Supervisor Fewell said he did raise this issue during a previous administration. He stated that he would not be opposed to reviewing placement issues.

Supervisor Lund opined that Mr. Adams has brought up a very good point and that Brown County should be looking for the least restrictive environment while maintaining patient and community safety. He added that Brown County is always

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trying to find ways to cut costs, so it would be important to utilize group homes in the fullest in the right situations.

Director Shoup stated that the policy now is to use family homes. He opined that adult family homes are one of the best options in terms of long-term care. He added that each person must be placed based on the individual's needs, and there are cases when corporate homes and CBRF's would be appropriate.

Supervisor Fewell clarified that he is not speaking about corporate CBRF homes; he is talking about corporate-owned adult family homes that were created when ICFMR's (Intermediate Care Facility for Persons with Mental Retardation) went out of business.

Mr. Adams brought up an example of a person in a nursing home who was scheduled to move to his facility; and he was told that the person did not want to leave the nursing home. He opined that this is not cost-effective. He added there are people in several types of homes that could be in his facility. He reported that there are six people in his church that would fit into his home; and he said twice as much is being spent to keep them in the current homes due to the comfort these individuals have in the current setting.

(Supervisor Knier arrived at 6:48 p.m.)

Motion made by Supervisor Lund and seconded by Supervisor LaViolette to refer this to Human Services to come back next month. MOTION APPROVED UNANIMOUSLY.

(Item No. 5 taken next.)

#4b. Communication from Supervisor Brunette re: To offer free admission to the NEW Zoo and the Neville Public Museum on May 1st and 2nd to all Brown County foster families to celebrate and recognize them during National Foster Care Month:

Supervisor Brunette stated that May has been National Foster Care Month since 1988. He opined that this would be a good way to recognize and honor foster families; because there are many foster families in Brown County that provide safe, nurturing homes for abused children through the year. He said both the Director of the Museum and the Director of the NEW Zoo have been supportive; and Mina Teske, Foster Home Coordinator, has volunteered to communicate this to other agencies involved in foster care.

Supervisor Lund said he would be in favor of this and opined that greater attendance could lead to increased income. He added that this would not be a real loss to those attractions, especially since it is early in the season.

Supervisor Fewell said that although he does not have a problem with allowing the free admission, he thinks to offer 1 day would be preferable; because 1 day free admission was previously allowed for veterans. He added if the motion is 1 day, he would support the motion; otherwise, he would request that this be deferred to develop a policy. He added that he would like this to be consistent.

Supervisor LaViolette stated that she would not support the motion although she felt that it is wonderful to recognize the work done by foster families. However, she thinks a policy should be in place since there are so many worthwhile groups and

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causes in the community. She expressed concern about not having criteria for future requests.

Chair Evans said he supports the motion; and he indicated that, although he understands the concerns raised by Supervisors Fewell and LaViolette, he feels a public facility should be opened as much as possible to groups. He added that he applauds Supervisor Brunette for bringing this Communication.

Supervisor LaViolette advised caution when offering free admission, because of the cost of providing free admission to a number of organizations without any established policy.

Chair Evans stated that he had been on the NEW Zoo Advisory Board and the Neville Public Museum Board as well. He said he appreciated the comments concerning earning money, but he thinks there would be people attending these attractions who had never been there.

Supervisor Brunette said he appreciates the concerns when recognizing any group. He added that without foster families, kids could end up in orphanages, poor houses, or stuck in the constant cycle of abuse and neglect. He added that foster families receive a very modest amount of money to offset the costs associated with fostering children, which requires care for those children 24 hours a day, 7 days a week, 365 days a year. He added that this is a way for the community to honor foster families, and that he hopes that the Executive and County Board support some type of resolution to thank them.

Chair Evans suggested that Supervisor LaViolette put in a Communication at the County Board Meeting for the Education & Recreation Committee concerning establishing a policy for this.

Motion made by Supervisor Moynihan and seconded by Supervisor Lund to approve for May 1, 2010, and forward the Human Services Committee's recommendation to the Education and Recreation Committee. Vote taken. AYES—5 (Brunette, Evans, Fewell, Lund, Moynihan) NAYS—1(LaViolette). MOTION CARRIED.

(Item 4a taken next.)

Carryovers

5. 2009-2010 Carryover – HHS:

Motion made by Supervisor LaViolette and seconded by Supervisor Fewell to approve. MOTION APPROVED UNANIMOUSLY.

Health Dept.

6. Director's Report:

Judy Friederichs, Health Director, reported on the status of H1N1. She said currently there are sporadic cases statewide after the second wave. She added that the last case in Brown County was reported last week, so there is still some activity. Ms. Friederichs stated that no one in Brown County diagnosed with H1N1 has died; and there were 52 deaths statewide so far. She reported that about 19,000 individuals have been vaccinated in Brown County through the three public health agencies; but data is not yet available from the private sector and community vaccinators.

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When questioned by Supervisor Knier, Ms. Friederichs stated that H1N1 vaccines were free, but there was a charge for seasonal flu vaccines.

Ms. Friederichs expressed gratitude for the many volunteers and implementation funds from the Federal government. She indicated that this was essential in providing the mass clinic vaccinations and data entry required. She added that even some of the facilities discounted space rental cost and snacks for patients.

Ms. Friederichs said there will be a meeting in March of all partners and expects at least 100 people to provide suggestions for improvements in the process. She is also requesting staff input by mid-April.

When Supervisor Knier asked how many people were diagnosed with H1N1 and survived, Ms. Friederichs replied that this information is hard to obtain because not all cases were diagnosed in the second wave. She continued by saying during the first wave there was a focus on getting case counts in order to get a picture as to who was affected by the virus. She added the purpose for this was to target areas when the availability of the vaccine was limited.

Supervisor Lund stated that the public was asked to seek medical attention when symptoms developed during the first wave, whereas people were encouraged to stay home if symptoms developed during the second wave. Ms. Friederichs added that during the second wave, the strategy was to relieve health care workers, who were starting the vaccination effort and taking care of those who were very sick; she said it was a significant illness.

Ms. Friederichs reported that many things were learned during this time and cited two: (1) different strategies for dealing with special needs; and (2) methods of communication other than the media.

Motion made by Supervisor Fewell and seconded by Supervisor LaViolette to receive and place on file. MOTION APPROVED UNANIMOUSLY.

#6a. Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars. (Referred from Exec Committee):

Supervisor Lund opined that Supervisor Haef's intention was to bring in as low a reasonable budget as possible; and he added that services might need to be cut dependent upon funds received from the Federal and State government.

Chair Evans said he agreed with Supervisor Lund. He added that he appreciates Supervisor Haef's intent, because many constituents are losing jobs and are experiencing financial difficulties.

Motion made by Supervisor Fewell and seconded by Supervisor LaViolette to receive and place on file Items No. 6a, 24a, 25a, 25b, and 25c. MOTION APPROVED UNANIMOUSLY.

Human Services Dept.

7. EM-1 Matters:

Motion made by Supervisor Fewell and seconded by Supervisor LaViolette to receive and place on file. MOTION APPROVED UNANIMOUSLY.

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8. **Anti-Fraud Report:**

Director Shoup introduced Jenny Hoffman, ES Child Daycare Supervisor, and asked her to address the Committee. Ms. Hoffman reported that the Economic Support Department currently serves about 16,000 families and determines eligibility for the Food Share Program, Child Care Systems Programs, and the Health Care Programs (Medicaid and Badger Care Plus).

Ms. Hoffman said the Economic Support Department is diligently working on the anti-fraud efforts. She expressed agreement with Supervisor Scray's earlier report on the API system and software package; however, she said she also would like to learn whether or not this system would be able to identify alias social security numbers and names.

Supervisor Lund said he put forth a communication that went to the State level about fraud investigation being paid for by the Federal government. He stated that the salaries of investigators should be paid by the Federal government, because this is saving the Federal government money. He added that this is not a legitimate program if funds can be fraudulently obtained. He emphasized that he would like Brown County to be at the forefront in this area.

Ms. Hoffman replied that if someone presents with an alias social security number, there are additional tools offered by the State government to interface with.

Ms. Hoffman said childcare provider fraud is another area being addressed at this time. She reported that the focus at the State level is provider fraud right now. She explained that daycare centers don't always accurately report attendance, and those daycare centers listed on State reports are being monitored in collaboration with the State licensing office and law enforcement agencies.

Motion made by Supervisor Fewell and seconded by Supervisor LaViolette to receive and place on file. MOTION APPROVED UNANIMOUSLY.

9. **Director's Report:**

Director Shoup reported that he has been reviewing the financial controls. He said the 2009 rates are being evaluated, and rates for 2009 in one instance are being renegotiated and rebilled.

Director Shoup said he continues to meet with larger contract agencies and has been pleased with the cooperation. He added that it is in Brown County's interest to work with these agencies.

Director Shoup said he conducted a special meeting with senior staff last week and indicated the expectations for fiscal management. He said training has been scheduled for managers and supervisors in the area of financial management, particularly the use of financial software.

Director Shoup reported that each month he has been focusing on areas of services provided by Brown County to gather input from supervisors and managers; and recently he has scheduled a 2-hour debriefing with Child Protection for this purpose.

Motion made by Supervisor LaViolette and seconded by Supervisor Moynihan to receive and place on file. MOTION APPROVED UNANIMOUSLY.

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10. **Family Care Update:**

Director Shoup notified the Committee that there is an elected official meeting scheduled for March 29 in Conference Room A of the Sophie Beaument Building.

Motion made by Supervisor Lund and seconded by Supervisor Moynihan to receive and place on file. MOTION APPROVED UNANIMOUSLY.

11. **Community Treatment Center Update:**

Director Shoup introduced Kathy Deniel as Director of Nursing. Ms. Deniel reported that the annual survey was conducted on February 5, 2010, and lasted 5 days. She said there were 11 minor citations received, and none were monetary fines. It is expected that the surveyors will return March 5, 2010, to verify compliance.

Ms. Deniel stated that the surveyors spoke with residents and the families of residents and were told that the CTC staff goes above and beyond, that the CTC is a well-kept secret, and no negative comments were received.

Ms. Deniel reported that behaviors and incidents of falls have decreased by 50 percent.

When Supervisor Knier asked what the citations were for, Ms. Deniel stated that they were cross-cites; and most were involving infection control. She said one example is not touching food with bare hands, so peeling a banana and handing it to a resident was considered bare-hand contact. She opined that staff got nervous when being observed, and sometimes staff forgot to wash hands between changing gloves. She said some chose not to use a gait belt on a consistent basis, and sometimes staff members parent the residents.

Motion made by Supervisor LaViolette and seconded by Supervisor Fewell to receive and place on file. MOTION APPROVED UNANIMOUSLY.

12. **Community Treatment Center Statistics:**

Director Shoup reported that the new Clinical Director started on Monday—Dr. Pareek. He said Dr. Pareek indicated that he would like to review the lengths of stay for EM-1's, which he opined are too short.

Motion made by Supervisor LaViolette and seconded by Supervisor Fewell to receive and place on file. MOTION APPROVED UNANIMOUSLY.

(Supervisor Fewell left at 7:28 p.m.)

13. **Bellin Psychiatric Monthly Report:**

Motion made by Supervisor LaViolette and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY.

14. **Approval for New Non-Continuous Vendor:**

Motion made by Supervisor Lund and seconded by Supervisor Knier to approve. MOTION APPROVED UNANIMOUSLY.

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15. **Request for New Vendor Contract:**

Motion made by Supervisor Brunette and seconded by Supervisor Knier to approve. MOTION APPROVED UNANIMOUSLY.

16. **Monthly Contract Update:**

Motion made by Supervisor LaViolette and seconded by Supervisor Knier to receive and place on file. MOTION APPROVED UNANIMOUSLY.

17. **Financial Report for Community Programs:**

Director Shoup stated that financial information is not available.

Motion made by Supervisor Moynihan and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY.

18. **Financial Report for Community Treatment Center:**

Director Shoup stated that financial information is not available.

Motion made by Supervisor Moynihan and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY.

(Items Nos. 19-24 taken together.)

19. **Budget Adjustment Request (#09-153): Increase in expenses with offsetting increase in revenue:**

Motion made by Supervisor Lund and seconded by Supervisor Brunette to suspend the rules and take Items Nos. 19-24 together. MOTION APPROVED UNANIMOUSLY.

20. **Budget Adjustment Request (#09-154): Increase in expenses with offsetting increase in revenue:**

21. **Budget Adjustment Request (#09-155): Increase in expenses with offsetting increase in revenue:**

22. **Budget Adjustment Request (#09-156): Increase in expenses with offsetting increase in revenue:**

23. **Budget Adjustment Request (#09-159): Increase in expenses with offsetting increase in revenue:**

24. **Budget Adjustment Request (#10-14): Increase in expenses with offsetting increase in revenue:**

Motion made by Supervisor LaViolette and seconded by Supervisor Brunette to approve Items Nos. 19-24. MOTION APPROVED UNANIMOUSLY.

#24a. **Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars. (Referred from Exec Cmte): See Item No. 6a.**

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#24b. Update of privatization of laundry services for the Jail and Community Treatment Center:

Supervisor Lund said a constituent asked if the service performed by Aramark would be the same as services performed by the County staff. Director Shoup said he has been assured that it will be seamless.

John Machnik, Assistant Facility Director, responded by saying it is his understanding that the quality would be the same. When Supervisor Lund asked about the contract with Aramark, Mr. Machnik stated that he has not seen the contract. When Supervisor Evans asked why Brown County did not bid on this RFP (Request for Proposal) Mr. Machnik said it would take two employees to perform these services. Supervisor Lund stated that he would be interested in seeing the contract.

Motion made by Supervisor Brunette and seconded by Supervisor Knier to receive and place on file. MOTION APPROVED UNANIMOUSLY.

Aging & Disability Resource Center

25. Revenue & Expense Report Pre-Audit of 12/31/2009:

Motion made by Supervisor Lund and seconded by Supervisor Knier to receive and place on file. MOTION APPROVED UNANIMOUSLY.

#25a. Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars. (Referred from Exec Cmte): See Item No. 6a.

Syble Hopp School

#25b. Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars. (Referred from Exec Cmte): See Item No. 6a.

Veterans' Dept.:

#25c. Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars. (Referred from Exec Cmte): See Item No. 6a.

(Supervisor LaViolette left at 7:35 p.m.)

Other

26. Audit of Bills:

Motion made by Supervisor Moynihan and seconded by Supervisor Brunette to pay the bills. MOTION APPROVED UNANIMOUSLY.

27. Such Other Matters as Authorized by Law: None.

Motion made by Supervisor Moynihan and seconded by Supervisor Brunette to adjourn at 7:38 p.m. MOTION APPROVED UNANIMOUSLY.

Respectfully submitted,

Lisa M. Alexander
Recording Secretary

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PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING**February 25, 2010**

PRESENT: Patricia Finder-Stone, Tom Diedrick, Libbie Miller, Grace Aanonsen, Steve Daniels, Bill Clancy, Keith Pamperin, Pat Cochran

EXCUSED: Donajane Brasch, Judy Parrish

ALSO PRESENT: Sunny Archambault, Arlene Westphal, Devon Christianson, Debra Bowers, Sandy Groeschel, Steve Maricque, Denise Misovec

PLEDGE OF ALLEGIANCE.

INTRODUCTIONS: No introductions were needed.

Chairperson Diedrick called the meeting to order at 8:32 a.m.

ADOPTION OF AGENDA: Mr. Diedrick asked for any additions or corrections to the February 25, 2010 Agenda. Ms. Archambault noted that Ms. Brasch was absent and we would not be having the Mental Health Parity Update, agenda item number 5.

A motion was made by Sup. Clancy and seconded by Ms. Miller to adopt the February 25, 2010 agenda with the above noted correction. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JANUARY 28, 2010:

Mr. Diedrick asked for any additions, corrections, or deletions to the minutes of the regular meeting of January 28, 2010. Ms. Archambault noted that John Holzer's name was omitted from those also present and should be added.

Ms. Miller moved and Ms. Cochran seconded to approve the minutes of the regular meeting of January 28, 2010 with the above noted correction. **MOTION CARRIED.**

FINANCIAL REPORT:

A. APPROVAL OF PRE-AUDIT 2009 FINANCE REPORT: Ms. Archambault drew board members attention to the Pre-Audit 2009 Finance Report included in the board packet noting that the figures in red represent the changes that occurred in the budget since the December Report. She noted that the major changes included the invoice submitted by Human Services that has been paid and the \$33,000 increase in MA Claiming dollars that was received over what was budgeted.

B. APPROVAL OF JANUARY 2010 FINANCE REPORT: Ms. Archambault noted that Information Services Chargebacks, EAP/Insurance Chargebacks, Central Services, and Facilities Chargebacks are paid at 50% in January and 50% in June or July. Otherwise expenses appear to be on target.

On the revenue side we received 50% of Brown County Appropriations in January and will receive the rest in June or July. Ms. Archambault reviewed the 2009 Equipment Budget which included \$414 of Supplies & Expenses and \$1,509 of Total Building Improvements which were for remodeling in the building.

Ms. Aanonsen moved and Ms. Miller seconded to approve the Pre-Audit 2009 Finance Report and the January 2010 Finance Report. **MOTION CARRIED.**

C. APPROVAL OF JANUARY RESTRICTED FUNDS: Board members reviewed the January Restricted Donation of \$250 from Jerry and Barbara Jarvey for Home-Delivered Meals.

Ms. Miller moved and Mr. Pamperin seconded to approve the Restricted Donations. **MOTION CARRIED.**

D. REQUEST FROM AMERICAN RED CROSS FOR \$8,000: Ms. Archambault explained to board members that she has received a request from American Red Cross for financial assistance of \$8,000 to help with the replacement of a van which was damaged beyond repair in an accident in December 2009. Red Cross would utilize their insurance payment of approximately \$7,500 along with our \$8,000 to fund the purchase of a late model used sedan to replace the damaged van. Ms. Archambault noted that we have \$39,000 of unspent transportation grant dollars and this would be an appropriate use of these dollars.

After some discussion Mr. Pamperin moved and Sup. Clancy seconded to approve the request from American Red Cross for \$8,000 to assist with replacement of a damaged vehicle. **AYES:** Tom Diedrick, Keith Pamperin, Grace Aanonsen, Bill Clancy, Pat Cochran, Libbie Miller, Pat Finder-Stone. **ABSTAIN:** Steve Daniels. **MOTION CARRIED.**

E. REQUEST TO DISCONTINUE PROVIDING WORK PERMITS: Ms. Archambault explained that over the years we have provided work permits that are required for young people to obtain jobs. We receive \$2.50 per permit which takes the ADRC receptionist approximately 30 minutes to process. Over the past months our front desk has become increasingly busy and we have looked into other alternatives for serving these young people. County Clerk Darlene Marcelle already provides work permits and is willing to assume this additional responsibility. Therefore, Ms. Archambault requested board approval for the ADRC to discontinue providing work permits as of May 31st.

Sup. Clancy moved and Ms. Aanonsen seconded to discontinue providing work permits as of May 31st. **MOTION CARRIED.**

NUTRITION PROGRAM REPORT: Ms. Sandy Groeschel introduced herself stating that she has held the position of the Nutrition/Volunteer Coordinator for the ADRC for the past 2 ½ years. Some of her responsibilities include working with our vendor, referring clients to our dietician for nutrition counseling, assessing and reassessing the eligibility of those being served, along with data entry and generating reports needed by the state for funding purposes.

Ms. Groeschel distributed a handout which summarized the ADRC Nutrition Program and its activity for 2008-2009. She went on to explain that the Nutrition Program has three major sources of funding, the Older American Act (Federal Funding), County Funding for legally disabled under 60, and COP Funding (Community Options Program for any-aged individual who passes functional and financial screening). The Nutrition Program provides both congregate (group dining) and homebound meals (HBM). The HBM program serves persons who are homebound, unable to cook for themselves, and who have no one else to cook for

them, who are 60 years of age or older or those under 60 years of age who are legally disabled.

Ms. Groeschel reviewed the statistical data included in the handout such as number of homebound clients served and number of congregate clients served with comparisons by funding sources. She noted that we currently serve over 400 homebound meals and 200 congregate meals daily and have 237 active volunteer drivers on board. She also reviewed the daily operations needed for the program to run efficiently as well as client characteristics, survey results and in-kind donations. Ms. Groeschel noted that the major challenge in 2011 will be the \$54,000 in stimulus dollars that was awarded to the program in 2009 that we will not have in 2011.

Another challenge the Nutrition Program is facing is finding a centrally located distribution center for the Homebound Meal Program. Ms. Archambault stated that a group from the ADRC had once again met with the people from the Quality Inn to discuss the possibility of purchasing condominium space from them. The bylaws have been sent to the County's Corp Counsel for review and we are waiting for Corp Counsel to get back to us.

APPROVAL OF FUNCTIONAL SCREEN QUALITY POLICY: Ms. Christianson referred board members to the final draft of the ADRC Functional Screen Quality Policy included in the board packet. She stated that this final draft has been internally approved and is now being brought to the board for its approval. Ms. Christianson noted that the purpose of this policy was to assure that staff administering the Long Term Care Functional Screen (LTCFS) are properly trained and mentored to assure consistency, accuracy and quality.

Ms. Christianson went on to review the procedure used in conducting the Functional Screen, the ongoing training through program development activities and webcasts, participation in chart reviews, the support and monitoring of staff, and the role of the Screen Liaison, I&A Team Lead and Assistant Director. She noted the importance of the board's awareness of the process should a complaint arise where the board's involvement would become necessary.

Mr. Paniparin moved and Ms. Finder-Stone seconded to approve the Functional Screen Quality Policy. **MOTION CARRIED.**

HISTORY/REVIEW OF MISSION & VALUES: Ms. Archambault distributed a fact sheet on A Layman's Guide to the Older American Act highlighting the creation of the Older Americans Act (OAA) on July 14, 1965. She drew board members attention to the information on Title I: Declaration of Objections and Definitions, Title II: Administration on Aging, and Title III: Grants for State and Community Programs indicating that we would look at this information in depth at a future meeting.

With the use of a power point presentation, Ms. Archambault also gave a review of how our story began as an Aging Unit in 1977. She laid the foundation of where we have been as a Commission on Aging from 1979-1997, an Aging Resource Center from 1998-2005, and where we are today as an Aging & Disability Resource Center. Ms. Archambault reviewed the challenges, controversy, advocacy and passion that has gone into 33 years of *"Building a community that values, empowers, and supports seniors, adults with disabilities and their caregivers"*.

I&A UPDATE: No report.

LEGISLATIVE UPDATE: Ms. Archambault distributed a handout which outlined how President Obama's \$3.8 trillion fiscal years 2011 budget request to Congress would affect

Administration on Aging (AoA) programs, specifically the Older Americans Act (OAA) programs and services. There would be a 13% increase to Title IIIB Supportive Services and a 31% increase to Title III E National Family Caregiver Support program. The Title VI Native American Aging Program would receive a 7.2% increase for Part A, Nutrition and other Supportive Services and a 31% increase for Part C Caregiving Programs. The Nutrition Programs under Title IIIC would only receive a little more than a 1% increase while Title VII Elder Justice and Ombudsman Program would see a 9% increase over last year. The Health and Long-Term Care Programs funded under Title II (including formerly known Aging and Disability Resource Centers) would be level funded under a new, separate line item. Title III D preventive health and the Alzheimer's demonstration program would be level funded. Title IV, intended for research and innovations would be reduced by \$5 million, while the Lifespan Respite Program administered by AoA would double their \$2.5 million from last year to \$5 million in this budget.

Ms. Archambault also announced that the Aging & Disability Resource Center of Brown County will be hosting "County Government 101" on Friday, March 26, 2010 at the ADRC from 8:00 – 11:30 a.m. Guest speakers will include Brown County Executive Tom Hinz presenting on *An Overview of County Government*, County Clerk Darlene Marcelle presenting on *Voting in Brown County*, and Circuit Judge Donald Zuidmulder presenting on *How the Judicial Branch Operates*. Ms. Archambault distributed a handout on this presentation and encouraged Board Members to attend.

DIRECTOR'S REPORT: No report.

NOMINATIONS COMMITTEE REPORT: Chairperson Diedrick reported that the Nominations Committee had met and developed the following slate of nominees for the offices of Chairperson, Vice-Chairperson, Secretary and Treasurer. Chairperson - Tom Diedrick, Vice-Chairperson - Keith Pamperin, Secretary - Judy Parrish, and Treasurer - Donajane Brasch.

ELECTION OF OFFICERS:

- A. Chairperson Diedrick turned the meeting over to Vice-Chairperson Pamperin to conduct the election of Chairperson. Mr. Pamperin presented Mr. Diedrick as the nominee for Chairperson and asked three times if there were any other nominations from the floor. There were no other nominations. Ms. Finder-Stone moved and Ms. Miller seconded to cast a unanimous ballot to elect Mr. Diedrick as Chairperson. **MOTION CARRIED.**
- B. Vice-Chairperson Pamperin then turned the meeting back over to Chairperson Diedrick. Chairperson Diedrick presented Mr. Pamperin as the nominee for Vice-Chairperson and asked three times if there were any other nominations from the floor. There were no other nominations. Ms. Finder-Stone moved and Ms. Miller seconded to cast a unanimous ballot to elect Mr. Pamperin as Vice-Chairperson. **MOTION CARRIED.**
- C. Chairperson Diedrick presented Ms. Parrish as the nominee for Secretary and asked three times if there were any other nominations from the floor. There were no other nominations. Ms. Finder-Stone moved and Ms. Aanonsen seconded to cast a unanimous ballot to elect Ms. Parrish as Secretary. **MOTION CARRIED.**
- D. Chairperson Diedrick presented Ms. Brasch as the nominee for Treasurer and asked three times if there were any other nominations from the floor. There were no other nominations. Mr. Pamperin moved and Ms. Miller seconded to cast a unanimous ballot to elect Ms. Brasch as Treasurer. **MOTION CARRIED.**

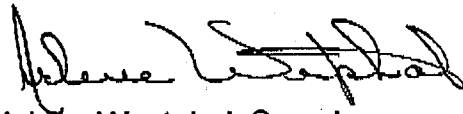
ANNOUNCEMENTS: Ms. Finder-Stone announced that the Coalition of Wisconsin Aging Group's Spring Kickoff Meeting on March 29, 2010 previously scheduled to be held at *The Grand* is now scheduled to be held at *The Sports Corner* in De Pere, WI.

Ms. Finder-Stone also informed board members that she had recently participated in a 3-hour teleconference discussing many legislative issues currently being addressed. She requested time on the next ADRC Board of Director's Agenda to bring everyone up to date on these issues.

NEXT MEETING DATE – MARCH 25, 2010: The next ADRC Board of Director's Meeting will be held on Thursday, March 25, 2010, at 8:30 a.m. The place of the meeting will be included in the Board Packet.

ADJOURN: Sup. Clancy moved to adjourn and Ms. Cochran seconded. **MOTION CARRIED.** The meeting adjourned at 10:15 a.m.

Respectfully submitted,



Arlene Westphal, Secretary

PROCEEDINGS OF THE COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE

A regular meeting of the Brown County Community Options Program Planning Committee took place on Monday, February 22, 2010 at 111 North Jefferson Street, Green Bay, Wisconsin.

Present: Sunny Archambault, Helen Desotell, Patricia Hickey, Darlene Marcelle, Shirley Richardson, Kristy Robb, Chua Xiong and Jean O'Leary

Absent: None

Excused: None

Others Present: Jessie Berg, Lori Lavis, Joan Slempek and Mary Rasmussen of BCHSD

Acting Chairperson Helen Desotell called the meeting to order at 8:35 a.m. with roll call. A quorum was present.

MODIFICATION/APPROVAL OF AGENDA

Ms. O'Leary said there is one addition to the agenda, an approval letter from the state regarding our 2010 COP Plan Update.

MOTION: Ms. Marcelle moved to approve the agenda as modified. Ms. Hickey seconded. Motion carried unanimously.

MODIFICATION/APPROVAL OF MINUTES

MOTION: Ms. Archambault moved to approve the January 25, 2010 minutes as mailed. Ms. Marcelle seconded. Motion carried unanimously.

ELECTION OF COP PLANNING COMMITTEE CHAIRPERSON

MOTION: Ms. Desotell moved to nominate Ms. Robb for Chairperson. Ms. Richardson seconded the nomination. Ms. Robb accepted the nomination. Motion carried unanimously.

Ms. Desotell will chair the meeting today and Ms. Robb will take over as Chairperson next month.

REPORTS

Current Status of COP Funding – Ms. O'Leary said we are in the midst of closing out 2009, and we continue to put replacements on services off the wait list.

Money Expenditures by Target Group and Wait List – Ms. O'Leary pointed out the fact that the waiting list data is now included on the same sheet as the expenditures report, located at the bottom. Ms. Archambault asked how many people are on service all together. Ms. O'Leary said at last count there were 1,264 waiver recipients, and that does not include straight COP recipients.

PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE-FEBRUARY 22, 2010

MOTION: Ms. Richardson moved to receive the reports and place them on file. Ms. Xiong seconded. Motion carried unanimously.

FAMILY CARE UPDATE

Ms. O'Leary said Rolf Hanson, the district's Planning Director, is currently working part-time and will begin full-time on March 1st. Although it hasn't been confirmed yet, it is expected there will be office space for the district to use in the business center located on the NWTC campus. Mr. Hanson is currently holding meetings with each county's director and also with representatives from the larger providers. The care management meetings have begun wherein long-term care supervisors meet to discuss time frames and plans for educating case managers. The earliest roll out date is estimated to be December, 2011 at this point. This will depend on the state budget and election of a new governor. Only one county at a time may roll out, and the order in which the counties in our district will roll out still has to be decided.

CLOSED SESSION

Ms. Desotell read the following notice:

Pursuant to 19.85(1)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to--

MOTION: Ms. Marcelle moved to go into closed session. Ms. Richardson seconded. Ms. Desotell conducted a roll call vote. Ms. Archambault, Aye, Ms. Hickey, Aye, Ms. Marcelle, Aye, Ms. Richardson, Aye, Ms. Robb, Aye, Ms. Xiong, Aye, Ms. Desotell, Aye. Motion carried.

MOTION: Ms. Archambault moved to return to regular open session. Ms. Hickey seconded. Ms. Desotell then conducted a roll call vote. Ms. Archambault, Aye, Ms. Hickey, Aye, Ms. Marcelle, Aye, Ms. Richardson, Aye, Ms. Robb, Aye, Ms. Xiong, Aye, Ms. Desotell, Aye. Motion carried.

During the closed session the Committee made the following decisions:

10A) COP Exceptional Expense/High Cost request

MOTION: Ms. Archambault moved to approve the request using the estimate from GT Mobility. Ms. Xiong seconded. Motion carried unanimously.

10B) COP Exceptional Expense/High Cost request

MOTION: Ms. Archambault moved to approve the request. Ms. Robb seconded. Motion carried unanimously.

PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE-FEBRUARY 22, 2010

10C) COP Exceptional Expense/High Cost request

MOTION: Ms. Archambault moved to approve the request using the estimate from A & J Vans. Ms. Hickey seconded. Motion carried unanimously.

MOTION: Ms. Marcelle moved to adjourn. Ms. Hickey seconded. Motion carried unanimously. The meeting adjourned at 9:02 a.m.

Respectfully submitted,
Mary Rasmussen

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats. a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, March 9, 2010, at 5:15 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Jack Krueger—Chair, Jim Haskins, John Maino, Duane "Snake" Pierce, Sherry Steenbock, John Walschinski.
EXCUSED: Don Bettine, Troy Ness, Kristen Verhaagh.
ALSO PRESENT: Jerry Polus, Joe Witkowski.

1. Call Meeting to Order:

The meeting was called to order by Chairman Jack Krueger at 5:15 p.m.

2. Invocation by Jim Haskins

3. Approve/Modify Agenda:

A motion was made by S. Steenbock and seconded by J. Walschinski to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

4. Approve/Modify Minutes of February 9, 2010:

A motion was made by D. Pierce and seconded by J. Haskins to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

5. Report from CVSO Jerry Polus (if available):

Mr. Polus, Veterans Service Officer, reported that the receptionist has been brought back on a temporary basis; but there is still a backlog because of the high volume of calls, walk-ins, and appointments. He said members of the 127th continue to come in for assistance each day. Mr. Polus added that he will present his updated job description by next month.

Mr. Polus said the monthly program at the ADRC (Aging & Disability Resource Center) continues to be well attended. He stated that there were approximately 70 people in attendance last Friday, when Rolling Thunder performed the Table Ceremony and Flag Folding Ceremony. He opined that this was a great program and that those present enjoyed the experience. Mr. Polus reported that Beth Ann Smith, Program Manager for the VA Medical Center in Milwaukee, will be speaking on VA health care and the Green Bay clinic next month.

Mr. Polus informed those present that he had just returned from Chippewa Falls, Wisconsin, where he met with Peter Olk. He explained that Mr. Olk ran Armitage House in DePere, which is transitional housing for veterans. Mr. Polus reported that Mr. Olk expressed an interest in utilizing the old Mental Health Center as a potential site for a nationwide model program called a veterans' service center. Mr. Polus described the vision of this facility as a one-stop shop that would house a variety of services for veterans. He added that this property is in close proximity to the new mega clinic.

Chair Krueger opined that the possibilities are endless and stated that the Facility Master Plan Subcommittee has been apprised of this. He stated that he mentioned this to Congressman Steve Kagen, and Congressman Kagen offered his support.

Mr. Polus said he plans to send information about Armitage and the center in Chippewa Falls to the Subcommittee members with next month's agenda and minutes.

6. Report from Chair Jack Krueger:

At Chair Krueger's request, John Walschinski explained his proposal for a veterans' update section in the "Green Bay Press-Gazette" newspaper. Mr. Walschinski distributed copies of the response from John Dye, Executive Editor, as well as suggestions for a possible reply (attached).

Chair Krueger said Mr. Walschinski's ideas were well received at last month's meeting and asked John Maino for possible options other than the "Press-Gazette." Mr. Maino said there are many other mediums that could be used; and with television the coverage could be just as good especially with the internet aspect. Mr. Maino offered to make the first contact with Fox 11 television station. He stated that the smaller newspapers could be an option as well and suggested including sponsors.

Mr. Maino recommended setting up a website. Mr. Walschinski said he had some contacts who could possibly (1) help with setting up the website; (2) act as spokespersons; and (3) help with advertising. Mr. Polus explained to those present that his office has a website that could be used. He also suggested bringing in speakers monthly to either radio or television who could discuss veterans' issues.

Chair Krueger said he would like to see an approach to Fox 11 and utilizing the Brown County website.

(John Maino left at 6:01 p.m.)

7. Report from Committee Members (Steenbock, Bettine, Haskins, Maino, Pierce, Verhaagh, & Walschinski):

Sherry Steenbock read a thank you letter from a veteran who received a certificate from this Subcommittee (attached). Ms. Steenbock said information will be placed on the certificates using computer software instead of hand-written calligraphy in the future. Mr. Polus opined that these certificates are greatly appreciated by recipients.

Jim Haskins read an article from the Press-Gazette concerning a program entitled "War, Art, and the Vietnam Veteran" which will be held at Heritage Hill from April 13 to May 31, 2010. (See attachment from internet.) Mr. Haskins mentioned two bills sponsored by Congressman Kagen: Bill 3548 is for first-time homebuyers' tax credit for men/women serving overseas; and Bill 2352 is for job creation for returning veterans. Mr. Haskins added that the three certificates he delivered were very well received.

Duane Pierce noted an article concerning a man doing a 2,650 mile trek from Jacksonville (Florida) to San Diego (California) who is hoping to collect \$400,000 to help the DAV (Disabled American Veterans). He reported a recent news story concerning Mark Finnegan (of Finnegan's RV Center in South Beloit, WI) who has started a non-profit organization called "Vetsroll;" and on May 17, 2010, Vetsroll will

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take eight RV's and two charter buses with 128 veterans to see the WWII Memorial in Washington, DC. Mr. Pierce stated that Rolling Thunder Chapter 4 will be doing a Table Ceremony at the VFW in Wausau on March 20, 2010, at 7:00 p.m. He also said on March 27, 2010, Thuy Smith (of Thuy Smith International Outreach) and Channel 13 are putting on a program in Eau Claire that afternoon and a dinner that evening to honor Vietnam veterans; he added that Thuy Smith has a website with additional information.

Mr. Walschinski stated that he still believes in the program for creating access and providing information for senior veterans. He added that this could help Mr. Polus as well as the veterans and their families. He said he agrees with Mr. Maino that television and the internet are the venue to use.

8. **Such other Matters as Authorized by Law:** None.

9. **Adjourn:**

A motion was made by J. Haskins and seconded by J. Walschinski to adjourn at 6:14 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Lisa M. Alexander
Recording Secretary

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**BROWN COUNTY MENTAL HEALTH CENTER
STATISTICS FOR FEBRUARY 2010**

		Year to Date 2010	Year to Date 2009
ADMISSIONS	February	2010	2009
Voluntary - Mental Illness	9	15	10
Voluntary - Alcohol	8	12	11
Voluntary - AODA/Drug	0	3	5
Police Protective Custody - Alcohol	25	48	77
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	71	182	152
Court Order Prelim. - Mental Illness	0	0	3
Court Order Prelim. - Alcohol	2	2	1
Court Order for Final Hearing	0	0	2
Commitment - Mental Illness	1	1	0
Return from Conditional Release	15	33	20
Court Order Prelim. - Drug	0	1	0
Other	1	2	1
TOTAL	132	299	282

ADMISSIONS BY UNITS			
Unit 7 (Adult Acute)	132	299	282
TOTAL	132	299	282

ADMISSIONS BY COUNTY			
Brown	98	216	177
Door	3	10	8
Kewaunee	1	7	6
Oconto	7	17	8
Marinette	4	9	10
Shawano	1	1	13
Waupaca	0	3	4
Menominee	1	5	6
Outagamie	1	4	12
Manitowoc	12	20	32
Winnebago	0	1	3
Other	4	6	3
TOTAL	132	299	282

NEW ADMISSIONS			
Unit 7 (Adult Acute)	57	122	124
TOTAL	57	122	124

READMIT WITHIN 30 DAYS			
Unit 7 (Adult Acute)	25	51	43
TOTAL	25	51	43

		Year to Date 2010	Year to Date 2009
AVERAGE DAILY CENSUS	February	2010	2009
Unit 7 (Adult Acute)	22	24	23
TOTAL	22	24	23

INPATIENT SERVICE DAYS			
Unit 7 (Adult Acute)	626	1409	1346
TOTAL	626	1409	1346

BED OCCUPANCY			
Unit 7 (Adult Acute) (21 Beds)	106%	114%	109%
TOTAL (21 Beds)	106%	114%	109%

DISCHARGES			
Unit 7 (Adult Acute)	136	288	280
TOTAL	136	288	280

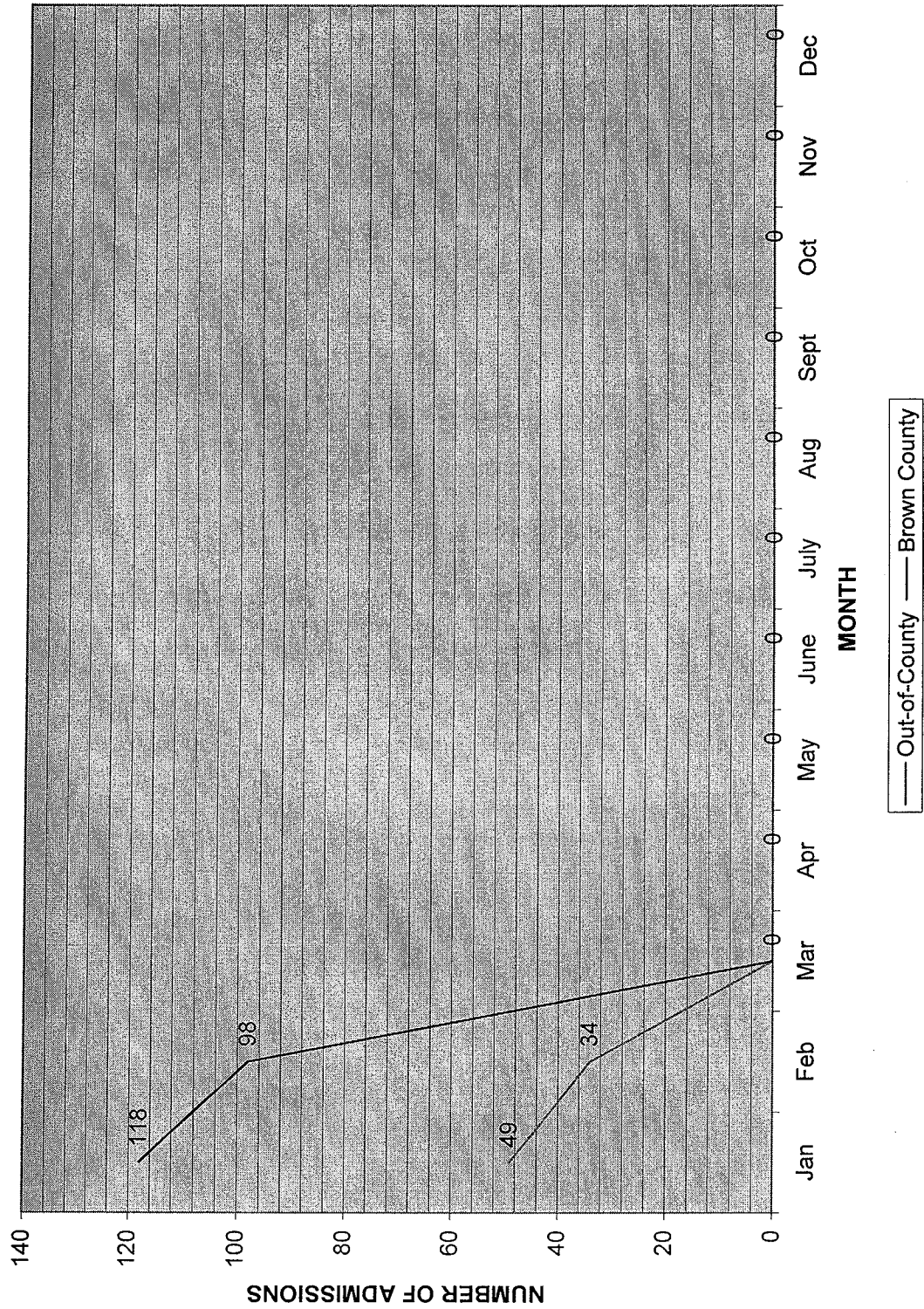
DISCHARGE DAYS			
Unit 7 (Adult Acute)	600	1299	1579
TOTAL	600	1299	1579

AVERAGE LENGTH OF STAY			
Unit 7 (Adult Acute)	4	5	6
TOTAL	4	5	6

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	4	4	5
Door	11	9	3
Kewaunee	7	4	3
Oconto	5	4	3
Marinette	3	3	4
Shawano	2	2	4
Waupaca	0	2	1
Menominee	1	2	14
Outagamie	0	3	5
Manitowoc	7	6	11
Winnebago	12	15	2
Other	7	4	4
TOTAL	4	5	6

In/Outs	Current	YTD	2009
		9	20
			32

BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS- FEBRUARY, 2010 **NICOLET PSYCHIATRIC CENTER**



Bayshore Village
FEBRUARY
2010 Statistics

NURSING HOME			
ADMISSIONS	FEB 2010	Yr to Date 2010	Yr to Date 2009
From Nicolet Psychiatric Center	0	0	4
From General Hospital	0	0	0
From Nursing Home	0	0	2
From Home	0	0	0
From Mental Retardation Facilities	0	0	0
From Residential Care Facilities	0	0	0
Protective Placement	1	2	5
Other	0	0	3
Total	1	2	14
Re-admit from hospital stay (Unit chart was not closed)	0	0	0
DISCHARGES	FEB 2010	Yr to Date 2010	Yr to Date 2009
To Nicolet Psychiatric Center	0	0	0
To General Hospital	0	0	0
To Nursing Home	0	0	1
To Home	1	2	1
To Alternate Care Programs	0	0	0
To Mental Retardation Facilities	0	0	0
To Residential Care Facilities	2	2	2
Expired	1	2	3
Other	0	0	0
Total	4	6	7
Bed Occupancy Including Payable (Bed Hold Days)	92.3	95.2	71.8
D/C to Hospital (Unit chart not closed)	0	0	0
Total Service Days	FEB 2010	Yr to Date 2010	Yr to Date 2009
ISN - (Intense Skilled Nursing)	94	207	435
SNF - (Skilled Nursing Facility)	1349	2960	2843
ICF I - (Intermediate Care Facility)	123	247	121
ICF II - (Intermediate Care Facility)	0	0	0
DDC (Develop Disabled)1A**	56	118	180
Paid Bed Hold Days	7	13	0
Total Payable Days	1629	3545	3579
Unpaid Bed Hold Days	0	0	14
Total	1629	3545	3593
Number days D/C to hospital (not billable)	0	0	0
Average Daily Census	FEB 2010	Yr to Date 2010	Yr to Date 2009
Avg Census (Payable Days) (total days/total beds)	92.3	95.3	72.8
Avg Census (All Days) (total days/total beds)	92.3	95.3	73.3
Avg. Daily Census Bayshore Village(63 Beds)	58.2	60.0	73.3
** Nursing Home client with DD1A Level of Care			

March 2, 2010

Mr. Brian Shoup, Director
Brown County Human Services
111 N. Jefferson St
P O Box 22188
Green Bay WI 54305-2188

Dear Mr. Shoup:

Thank you for agreeing to present this information to the Brown County Board of Supervisors.

I have attached an Excel spreadsheet that shows the daily census in February for the Adolescent Unit per addendum to the memorandum of understanding. Bellin Psychiatric Center did not transfer any involuntary adolescents to other institutions, nor were any admissions refused.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Linda S. Roethle, M.S.
President

BELLIN PSYCHIATRIC CENTER
CENSUS FOR BROWN COUNTY
FEBRUARY 2010

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Day 1 - 6		1-Feb	2-Feb	3-Feb	4-Feb	5-Feb	6-Feb
Other		4	8	8	8	8	2
Brown County Voluntary		0	1	3	3	3	2
Brown County Involuntary		0	1	1	2	2	1
TOTAL		4 total	10 total	12 total	13 total	13 total	5 total
Day 7 - 13	7-Feb	8-Feb	9-Feb	10-Feb	11-Feb	12-Feb	13-Feb
Other	3	5	4	4	2	4	4
Brown County Voluntary	2	3	3	2	3	2	1
Brown County Involuntary	1	2	2	1	1	1	1
TOTAL	6 total	10 total	9 total	7 total	6 total	3 total	6 total
Day 14 - 20	14-Feb	15-Feb	16-Feb	17-Feb	18-Feb	19-Feb	20-Feb
Other	5	5	8	10	8	9	3
Brown County Voluntary	1	1	2	1	1	1	1
Brown County Involuntary	2	4	4	5	3	5	4
TOTAL	8 total	10 total	6 total	16 total	12 total	15 total	8 total
Day 21 - 27	21-Feb	22-Feb	23-Feb	24-Feb	25-Feb	26-Feb	27-Feb
Other	3	4	3	8	8	7	6
Brown County Voluntary	1	1	3	3	3	2	1
Brown County Involuntary	4	3	3	5	3	3	2
TOTAL	8 total	8 total	9 total	16 total	14 total	12 total	9 total
Day 28	28-Feb						
Other	7						
Brown County Voluntary	1						
Brown County Involuntary	2						
TOTAL	10 total						

TO: Human Service Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: March 16, 2010

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Lazy Boy	Lift Chair	12/03/09	2/17/10
Roundys	Gift Card	12/8/09	2/17/10
Gloria Cowan	Refund Overpayment	12/8/09	2/17/10
Gene's Deep Rock	Towing	12/8/09	2/17/10
Doro, Dan	Refund Payment	1/6/10	2/17/10
Baeb, Michelle	Family Support	1/12/10	2/17/10
Building Blocks	Daycare	1/8/10	2/17/10
Chapter 5	AODA Treatment	1/8/10	2/17/10
Duanna's Little Rascals	Daycare	1/7/10	2/17/10
Gracyalny, Lois	Estate Reimbursement	1/12/10	2/17/10
Gundersen Lutheran Medical Center	Treatment	1/8/10	2/17/10
The Heel	Reimbursement	1/7/10	2/17/10
Innovative Playhouse	Daycare	1/8/10	2/17/10
Kranick, Susan	Estate Reimbursement	1/8/10	2/17/10
Marlowe, Mary	Estate Reimbursement	1/12/10	2/17/10
Valentin, Lorena	Translation	1/7/10	2/17/10
Vogels, Judy	Refund Overpayment	1/12/10	2/17/10
Brick Plumbing	Home Mod	1/7/10	2/17/10
Benson, Lisa	Family Support	1/4/10	2/17/10
Strahm, Christine	Reimbursement	1/18/10	2/17/10
McNeiley, Sharon	Reimbursement	1/8/10	2/17/10
S/K Property Investments LLC	Rent Payment	1/22/10	2/17/10
Wexford County Clerk	Birth Certificate	1/27/10	2/17/10
State of WI-Vital Records	Records Request	2/4/10	2/17/10
Cellcom	Phone Charge-APS	2/5/10	2/17/10
Quick, Karen	Refund	2/8/10	2/17/10
Bell, Tertia	Translation	2/9/10	2/17/10
Guelcher, Andrea	Respite	2/10/10	2/17/10
Smith, Cindy	Mileage	2/10/10	2/17/10
Teamwork, Inc.	Case Mgmt	2/10/10	2/17/10

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Travelocity	Reimbursement	2/16/10	
Yarbrough, Jacqueline (Estate of)	Refund	2/23/10	
Payment Partner	Payee Services	2/23/10	
Messmer, Charlotte	Refund	2/23/10	
Horkman Rentals & Appraisals	Rent	2/25/10	
Thrifty White Pharmacy	Medication	3/2/10	
Arrowood, Michelle	Foster Care Respite	3/5/10	
Rose, Dawn	Foster Care Respite	3/8/10	
Van De Yacht, Annette	Mileage	3/8/10	
DeBaker Electric & Hardware	Adaption Work	3/8/10	
Love & Logic Institute	Parenting Program	3/8/10	
Gillstrom, Sara	Mileage	3/12/10	

TO: Human Services Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: March 16, 2010

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Smet Adult Family Home	Adult Family Home	\$1,562	12/01/09	2/17/10
Mystic Homes LLC	Adult Family Home	\$68,730	1/10/10	2/17/10
Brotoloc South, Inc.	CBRF's	\$10,000	1/12/10	2/17/10
Malinski Adult Family Home	Adult Family Home	\$38,700	1/12/10	2/17/10
Willowglen Academy	Child Care Institution	\$50,000	1/8/10	2/17/10
Zabojnik, Justin	Wraparound Services	\$20,000	2/11/10	
Ostapyuk Adult Family Home	Adult Family Home	\$40,777	2/9/10	
REM Wisconsin III Inc.	Adult Family Home	\$100,375	2/23/10	
Options Lab	Drug Screens	\$10,000	2/26/10	

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Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Amdt #5	Amdt #6	Amdt #7	Updated Contract Amount
AC MANAGEMENT	02/03/10	02/12/10	\$50,000								\$50,000
ADAMS AFH	12/14/09	1/5/10	\$33,457								\$33,457
ADULT CARE LIVING OF NE WI	1/12/10	2/1/10	\$154,613								\$154,613
AGING & DISAB RESOURCE CENTER OF BO	12/22/09		\$36,118								\$36,118
AID RESOUCCE CENTER OF WISCONSIN	12/18/09	1/27/10	\$22,500								\$22,500
AMERICAN FOUNDATION OF COUNSELING	12/21/09	1/19/10	\$207,856								\$207,856
ANDERSON RECEIVING HOME	12/14/09	12/18/09	\$28,281								\$28,281
ANGELS BY THE BAY DBA VISITING ANGEL	12/17/09	1/5/10	\$67,450								\$67,450
ANGELS TOUCH ASSISTED LIVING	1/11/10	1/20/10	\$1,159,673								\$1,159,673
ANU FAMILY SERVICES, INC. (FORMERLY F	12/21/09	1/29/10	\$100,791								\$100,791
ARNOLD RECEIVING HOME	12/14/09	12/29/09	\$49,395								\$49,395
ARTS AFH	12/8/09	12/9/09	\$27,718								\$27,718
ASPIRO INC	1/21/10	2/1/10	\$3,008,114								\$3,008,114
AT HOME ANGELS	12/22/09	1/5/10	\$155,945								\$155,945
BAIRD HOME	12/22/09	1/11/10	\$258,685								\$258,685
BELLIN PSYCHIATRIC CENTER	12/28/09	2/12/10	\$10,000								\$10,000
BERGER AFH	12/21/09	12/28/09	\$56,804								\$56,804
BETHESDA	12/22/09	1/26/10	\$12,500								\$12,500
BEYOND ABILITIES	1/12/10	1/21/10	\$1,098,850								\$1,098,850
BIRCH CREEK	1/20/10	2/3/10	\$484,167								\$484,167
BISHOPS COURT	12/22/09	2/3/10	\$531,588								\$531,588
BOLL ADULT CARE CONCEPTS	12/22/09	1/5/10	\$463,044	\$0							\$463,044
BORCHERS AFH	12/9/09	1/6/10	\$39,516								\$39,516
BORNEMANN NURSING HOME	12/22/09	2/4/10	\$46,035								\$46,035
BRAZEAU AFH	12/9/09	1/5/10	\$12,816								\$12,816
BROTOLOC HEALTH CARE SYSTEMS	2/16/10	2/24/10	\$1,062,819								\$1,062,819
BRUNETTE AFH	12/9/09	12/22/09	\$25,380	\$28,656							\$54,036
BRUSS SUPPORTIVE COMMUNITY LIVING	1/11/10	1/27/10	\$264,939								\$264,939
BUSSE AFH	12/8/09	12/22/09	\$66,946								\$66,946
CAPELLE AFH	12/9/09	12/19/09	\$55,884								\$55,884
CAPPS/KALISHEK AFH	12/9/09	1/6/10	\$23,376								\$23,376
CARE FOR ALL AGES	12/22/09	1/20/10	\$90,840								\$90,840
CAREGIVERS HOME HEALTH	12/17/09	1/26/10	\$19,572								\$19,572
CARRINGTON MANOR ASSISTED LIVING	1/21/10	2/10/10	\$138,447								\$138,447
CATHOLIC CHARITIES	1/5/10	2/3/10	\$183,600								\$183,600
CENTURY RIDGE, INC.	12/22/09	12/29/09	\$170,807								\$170,807
CEREBRAL PALSY INC.	1/25/10	2/10/10	\$1,187,346								\$1,187,346
CHILDRENS SERVICE SOCIETY	12/18/09	1/20/10	\$77,754								\$77,754
CHOICES TO CHANGE INC	12/18/09	2/8/10	\$83,059								\$83,059
CLARITY CARE INC	1/12/10	2/1/10	\$1,850,421	\$0							\$1,850,421
CLINICARE CORPORATION	12/18/09	1/25/10	\$36,500								\$36,500

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COMFORT KEEPERS INC	12/17/09	1/5/10	\$360,417								\$360,417
COMMUNITY CARE RESOURCES/PROGRAM	12/18/09	12/29/09	\$230,147								\$230,147
COMPANION CARE INC	12/17/09	1/7/10	\$95,631								\$95,631
COMPASS DEVELOPMENT	1/11/10	1/19/10	\$1,069,130								\$1,069,130
COUNTRY LIVING	2/16/10	2/22/10	\$479,718								\$479,718
DEATHERAGE-VELEKE AFH	12/9/09	1/11/10	\$24,374								\$24,374
DEBAERE AFH	12/9/09	1/7/10	\$66,864								\$66,864
DEER PATH ESTATES, INC.	2/24/10	3/8/10	\$282,909								\$282,909
DORN AFH	12/9/09	1/25/10	\$40,884								\$40,884
EAST SHORE INDUSTRIES	12/22/09	1/20/10	\$90,855								\$90,855
ELSNER AFH	12/14/09	1/25/10	\$30,658								\$30,658
ENCOMPASS CHILD CARE	2/2/10	2/8/10	\$111,776								\$111,776
ENGBERG AFH	12/9/09	1/13/10	\$38,568								\$38,568
ETHAN HOUSE	12/21/09	1/6/10	\$135,142								\$135,142
FAMILIES HELPING FAMILIES	12/18/09	12/22/09	\$10,000								\$10,000
FAMILY SERVICE OF NORTHEAST WI, INC.	2/3/10	2/17/10	\$2,808,725								\$2,808,725
FAMILY TRAINING PROGRAM	12/18/09	1/6/10	\$255,000								\$255,000
FENLON AFH	12/9/09	12/28/09	\$16,932								\$16,932
FRANK AFH	12/9/09	12/28/09	\$25,000								\$25,000
FRIENDSHIP MANOR INC.	12/28/09	2/2/10	\$390,744								\$390,744
G & I OCHS INC.	12/22/09	1/21/10	\$1,010,662								\$1,010,662
GAUGER AFH	12/8/09	1/25/10	\$31,824								\$31,824
GERI CARE CABIN LLC	2/2/10	2/22/10	\$36,460								\$36,460
GJT LLC	12/18/09	1/5/10	\$63,125								\$63,125
GOLDEN HOUSE	1/21/10	3/16/10	\$92,306								\$92,306
GONZALEZ AFH	12/9/09	12/17/09	\$100,104	\$0							\$100,104
GOODWILL INDUSTRIES	12/21/09	1/6/10	\$48,277								\$48,277
GOODWILL INDUSTRIES DBA BEYOND BO	12/21/09	1/6/10	\$93,362								\$93,362
GRACYALNY, SUE	12/22/09	1/26/10	\$69,000								\$69,000
GRONSETH AFH	12/9/09	12/22/09	\$43,200								\$43,200
HANDSHOP INDUSTRIES INC.	12/22/09	1/29/10	\$10,411								\$10,411
HARMONY LIVING CENTERS LLC	12/22/09	1/29/10	\$54,451								\$54,451
HELPING HANDS CAREGIVERS	12/17/09	1/5/10	\$10,000								\$10,000
HIETPAS AFH	12/8/09	1/11/10	\$18,394								\$18,394
HOEFT AFH	12/9/09	12/22/09	\$38,628								\$38,628
HOME INSTEAD SENIOR CARE	12/22/09	1/5/10	\$461,095								\$461,095
HOMES FOR INDEPENDENT LIVING	2/24/10	3/8/10	\$4,905,016								\$4,905,016
HUCEK AFH	12/8/09	12/8/09	\$24,079	\$0							\$24,079
IMPROVED LIVING SERVICES	12/22/09	1/11/10	\$625,021	\$0							\$625,021
INFINITY CARE INC	12/22/09	12/29/09	\$47,100								\$47,100
INNOVATIVE COUNSELING(AUTISM)	12/21/09	2/16/10	\$32,566								\$32,566

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INNOVATIVE SERVICES	2/2/10	2/2/10	\$9,955,066	\$732,600							\$10,687,666
INTEGRATED COMMUNITY SERVICES(Oct-9		9/28/09	\$356,257								\$356,257
INTEGRATED DEVELOPMENT SERVICES	12/21/09	1/11/10	\$50,000								\$50,000
INTERIM HEALTHCARE	12/17/09		\$4,997								\$4,997
INTERIM HEALTHCARE STAFFING	12/17/09		\$47,159								\$47,159
J & DEE INC.	12/22/09	2/17/10	\$1,140,235								\$1,140,235
JACKIE NITSCHKE CENTER	12/22/09	1/5/10	\$381,445								\$381,445
KAKUK AFH	12/8/09	12/28/09	\$30,662								\$30,662
KATHLEEN LYONS LLC	12/18/09	1/12/10	\$142,000								\$142,000
KCC FISCAL AGENT SERVICES	12/17/09	1/12/10	\$4,408,000								\$4,408,000
KINDRED HEARTS	1/11/10	1/25/10	\$194,371								\$194,371
KLECZKA-VOGEL AFH	12/8/09	12/8/09	\$76,080								\$76,080
KLEIN, DR. (AUTISM)	12/21/09	1/5/10	\$273,163								\$273,163
KUSKE AFH	12/9/09	12/22/09	\$56,442								\$56,442
LAMERS BUS LINES, INC.	1/5/10	1/13/10	\$636,937								\$636,937
LAURENT AFH	12/9/09	1/6/10	\$75,177								\$75,177
LISKA, JOANN	12/18/09	12/29/09	\$4,682								\$4,682
LUTHERAN SOCIAL SERVICES	3/4/10	3/8/10	\$1,523,611								\$1,523,611
LUTHERAN SOCIAL SERVICES-HOMME	12/21/09	1/12/10	\$34,304								\$34,304
MACHT VILLAGE PROGRAMS INC	12/21/09	1/19/10	\$1,471,000								\$1,471,000
MALINSKI AFH	1/15/10	1/15/10	\$38,700								\$38,700
MALONE AFH	12/21/09	1/7/10	\$46,790								\$46,790
MARATHON YOUTH SERVICES	12/18/09	2/1/10	\$15,000								\$15,000
MARLA VIST MANOR ASSISTED LIVING	1/21/10	2/10/10	\$200,926								\$200,926
MCCORMICK MEMORIAL HOME	12/22/09	1/26/10	\$27,358								\$27,358
MCGARRY AFH	12/8/09	1/5/10	\$17,844								\$17,844
MCLAREN JACK AFH	12/14/09	1/19/10	\$33,168								\$33,168
MCLAREN JANETTE AFH	12/14/09	1/5/10	\$24,972								\$24,972
MEDI-VANS	12/22/09	1/5/10	\$147,686								\$147,686
MELOHN AFH	12/9/09	1/6/10	\$35,664								\$35,664
MILQUETTE AFH	3/2/10	3/3/10	\$21,204								\$21,204
MOMMAERTS RECEIVING HOME	12/14/09	12/17/09	\$28,281								\$28,281
MOORE AFH	1/11/10	1/21/10	\$21,876	\$14,171							\$36,047
MOORING PROGRAMS INC	12/22/09	1/20/10	\$193,026								\$193,026
MY BROTHERS KEEPER	12/21/09	12/28/09	\$34,808								\$34,808
MYSTIC HOMES	1/11/10	1/20/10	\$68,730								\$68,730
NEMETZ AFH	12/21/09	1/5/10	\$53,454								\$53,454
NEW COMMUNITY SHELTER*	12/22/09	1/20/10	\$40,000								\$40,000
NEW CURATIVE REHABILITATION	1/25/10	2/1/10	\$1,358,946								\$1,358,946
NEWCAP INC.	12/18/09	3/2/10	\$6,807								\$6,807
NEW VIEW INDUSTRIES	1/11/10	2/1/10	\$21,600								\$21,600

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NEW VISIONS TREATMENT HOMES OF WI.	3/4/10	3/8/10	\$86,696								\$86,696
NOVA COUNSELING SERVICES	12/22/09	1/5/10	\$97,148								\$97,148
OCONNOR AFH	12/21/09	1/5/10	\$30,888								\$30,888
OPTIONS LAB INC	3/3/10	3/16/10	\$10,000								\$10,000
OPTIONS TREATMENT	2/12/10	2/22/10	\$186,995								\$186,995
ORLICH AFH	12/8/09	12/28/09	\$93,734								\$93,734
OSTAPYUK AFH	2/12/10	2/12/10	\$40,777								\$40,777
PANTZLAFF AFH	12/14/09	1/25/10	\$92,155								\$92,155
PARAGON INDUSTRIES	3/4/10		\$587,636								\$587,636
PARENTEAU AFH	12/8/09	12/8/09	\$41,316								\$41,316
PATIL, DR.	12/18/09	1/20/10	\$154,635								\$154,635
PENNINGS AFH	12/9/09	12/17/09	\$28,788								\$28,788
PIANTEK RECEIVING HOME	12/14/09	1/5/10	\$28,281								\$28,281
PNUMA HEALTH CARE	1/15/10	1/20/10	\$160,169								\$160,169
PREVEA	1/6/10		\$188,757								\$188,757
PRODUCTIVE LIVING SYSTEMS	1/15/10	2/8/10	\$829,186	\$0							\$829,186
RAVENWOOD BEHAVIORAL HEALTH	2/16/10		\$70,560								\$70,560
REBEKAH HAVEN	1/5/10	1/13/10	\$33,660								\$33,660
REHABILITATION HOUSE, INC	12/22/09	1/12/10	\$25,500								\$25,500
REHAB RESOURCES	12/22/09	1/27/10	\$188,800								\$188,800
REIS AFH	12/9/09	1/5/10	\$22,560								\$22,560
REM-WISCONSIN II, INC.	1/13/10	1/25/10	\$1,274,640								\$1,274,640
SCHAUMBERG, LAURIE	12/18/09	1/11/10	\$15,971								\$15,971
SCHILLMAN AFH	12/8/09	12/22/09	\$21,600								\$21,600
SCHNEIDER WILLIAM AFH	12/9/09	12/18/09	\$22,224								\$22,224
SCHULTZ AFH	12/9/09	1/6/10	\$102,070								\$102,070
SEITZ AFH	12/9/09	1/5/10	\$42,792								\$42,792
SKORCZEWSKI AFH	12/9/09	1/25/10	\$18,336								\$18,336
SLAGHT AFH	12/9/09	1/5/10	\$67,903								\$67,903
SMET AFH	12/14/09	12/18/09	\$6,000	\$23,000	\$0						\$29,000
SOUTHERN HOME CARE	12/17/09	1/26/10	\$9,000								\$9,000
St. CHARLES INC.	12/21/09	1/5/10	\$20,000								\$20,000
ST. VINCENT	1/12/10	2/3/10	\$184,371								\$184,371
STARR/DINGER AFH	12/8/09	1/13/10	\$23,376								\$23,376
TANZI AFH	12/8/09	12/14/09	\$64,164								\$64,164
TEIPNER TREATMENT HOMES	12/18/09	2/1/10	\$257,361								\$257,361
TELLURIAN COMMUNITY INC.											\$0
TIPLER AFH	12/9/09	12/22/09	\$60,432								\$60,432
TREML, JENNIFER AFH	12/9/09	12/28/09	\$22,560								\$22,560
TREML, CARL AFH	12/9/09	12/17/09	\$39,300								\$39,300
TREMPEALEAU CO HEALTH CARE	12/21/09	1/5/10	\$219,148	\$0							\$219,148

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VALLEY PACKAGING INC.	12/18/09	1/6/10	\$32,794								\$32,794
VERBONCOUER AFH	12/19/09	1/5/10	\$19,296	\$0							\$19,296
VILLA HOPE	1/20/10		\$1,413,593								\$1,413,593
WAUSAUKEE ENTERPRISES	12/18/09	1/15/10	\$11,165								\$11,165
WEBER RECEIVING HOME	12/14/09	12/18/09	\$28,281								\$28,281
WEYENBERG AFH	12/9/09	1/5/10	\$70,690	\$0							\$70,690
WILLOWCREEK AFH	12/22/09	1/27/10	\$398,136								\$398,136
WILLOWGLEN ACADEMY	1/12/10	1/29/10	\$50,000								\$50,000
WISCONSIN EARLY AUTISM PROJECT	12/18/09	1/15/10	\$578,032								\$578,032
ZABOJNIK, JUSTIN	2/17/10		\$20,000								\$20,000
ZAMBON AFH	12/9/09	12/17/09	\$46,380								\$46,380
ZIELKE, JON AFH	1/8/10	1/13/10	\$32,334								\$0
ZIESMER AFH	12/8/09	12/14/09	\$75,805								\$75,805
TOTAL			\$59,344,250	\$798,427	\$0	\$0	\$0	\$0	\$0	\$0	\$60,142,677
2010 Contracts Sent:	178										
2010 Contracts Returned:	170										